

**SALADO PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
MINUTES**

Regular Meeting
4:30 p.m.
November 23, 2020

Salado Public Library
1151 N. Main St.
Salado, Texas 76571

1. Declaration of quorum and call to order.
Meeting was called to order at 4:32 p.m. by President Joycelyn Miller. Others present include Jeanie Lively, Bill Kinnison, Emmy Alvarez and Nancy Mills Mackey.
2. Public Forum (limited to five minutes per speaker).
Citizens wishing to address the Board must sign in at the beginning of the meeting. Speakers will be heard in the order of sign-in and are limited to five minutes each. Specific factual information or recitation of existing policy may be furnished in response to inquiries, but the Board shall not deliberate or decide regarding any subject that is not included on the posted agenda.
No public comment.
3. Minutes from the October 26, 2020, meeting.
Accepted by consensus, as corrected.
4. Treasurer's report on prior month and YTD finances.
Accepted and filed, subject to audit. Treasurer Nancy Mills Mackey also reported that she had emptied the library's safety deposit box at Bancorp South and had not found anything in it of value. The board agreed by consensus to give up the safety deposit box, and appointed Bill Kinnison to go to the county courthouse and obtain a copy of the library's deed, which was not in the deposit box as had been previously thought.
5. Audit Report by William Grimsley.
Accepted unanimously. Mr. Grimsley reported findings of "no material weaknesses or significant deficiencies" and "no instances of noncompliance or other matters required to be reported."
6. Director's report on Library.
Jeanie Lively presented a report on library statistics and upcoming events.
7. Year-end review of Director's goals.
Jeanie Lively presented her accomplishments in 2020, and the board unanimously accepted her report. Several board members expressed gratitude for the way she had managed operations during the COVID-19 pandemic.

8. Report on building upgrade.

Bids on window and door improvements totaling \$2,850 were unanimously approved, after a motion by Bill Kinnison and second by Emmy Alvarez. Other bids for outdoor railings, improved outdoor lighting and a new circulation desk are pending. President Joycelyn Miller presented a sketch of the proposed changes.

9. Friends of the Salado Public Library Report.

Nancy Mills Mackey stated that Mary French, who is the new FOSPL Board President, has filled the treasurer, vice president, secretary and Book Ends chair vacancies, and the Friends will be conducting their Christmas \$5 bag sale during December.

10. Agenda items for December Board Meeting.

The board will consider the new contract and salary for the Library Director.

11. Adjourn

Approved by consensus at 5:54.

Copies of reports may be obtained upon request to the Director.

NEXT MEETING: December 28, 2020

Submitted by Nancy Mills Mackey