

**SALADO PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
MINUTES**

Regular Meeting
4:00 p.m.
January 28, 2019

Salado Public Library
1151 N. Main St.
Salado, Texas 76571

1. *Declaration of quorum and call to order:* Meeting was called to order at 4:02 p.m. by President Nancy Mills Mackey. Others present were Bill Kinnison, Jeanie Lively, Bobbette Bell, Joycelyn Miller, and Pat Rehm. A quorum was present.
2. *Public Forum (limited to five minutes per speaker):* No public comment.
3. *Secretary's report, from November 26, 2018:* Accepted by consensus, as previously distributed electronically.
4. *Treasurer's report:* Bobbette presented data from December 31, 2018. Expenses to date have been under the current budget. The trustees agreed to keep the CDs in local banks. Bobbette will check with Horizon Bank about a better rate. The report was filed, subject to audit. [Copies may be obtained upon request to the Director.]
5. *Review, update and approve Investment policy & Strategy Document:* Upon review, no changes were recommended. Bill moved to maintain the current policy. Joycelyn seconded, and the motion was passed by all.
6. *Report on annual audit:* Mr. Grimsley presented the audit as updated through December 27, 2018. He said that revenues have increased and FY 2018 was a good year. Pat moved for approval of the audit report. Bill seconded, and the motion was passed unanimously.
7. *Director's Report:* Director Lively reported on December statistics and presented the January calendar of SPL events. [Copies of this report may be obtained upon request to the Director.]
8. *Performance reviews of Staff:* Bill moved to begin executive session. Bobbette seconded, and the motion was passed at 5:13 p.m. The motion to end executive session was made by Bobbette, seconded by Joycelyn, and passed at 5:18 p.m. Bill moved to approve the salary increases as discussed with modifications to Jeanie's proposals and to keep her recommendations for Jane and Manuela. Joycelyn seconded the motion, and it was passed unanimously.
9. *Friends of the Library Report:* The Friends' Board approved spending \$6,640 for the director's wish list. Items include movable shelving needed for the grant for children's materials, additional shelving for adult materials, and more children's computer carrels. Their CD will cash out in May. Susan Starnes will serve as the new adult craft coordinator.
10. *Discuss and approve Resolution for Joint election on May 4, 2019:* Bobbette and Pat will not be able to continue on this board, but Joycelyn has signed for another two-year term. Bobbette moved for approval to participate in Salado's Joint Election in May. Bill seconded, and the motion passed. February 15 is the official deadline for renewal or new applicants to register.

11. *Discussion of new strategic plan:* Survey Monkey data is available but not processed. That will be done in February, and staff input is still being obtained. The committee's goal is to complete the new strategic plan in April and present it to the board in May.
12. *Agenda items for February Board Meeting:* Strategic planning report, confirmation of applicants for the May board election, and inter-library loan statistics.
13. *Adjournment:* Approved by consensus at 5:43 p.m.

Next Meeting: Monday, February 25, 2018, at 4:00 p.m. at the Salado Public Library.

Respectfully submitted by Patricia A. Rehm